**Answer to questions from a prospective quoter**

**Question 1:**

**Attachment A: Performance Work Statement.**

(i) Section 1 (“Job Description”), paragraph 2, states that:

“The contractor should take over the removal of the trash collected in the Embassy, and in its Villas at Rilindja Ridge 3 (three) times per week on Monday, Wednesday, and Friday selected in the same way as in the trash bins according to the description (glass; plastic; metal; paper), and discharge them in the City Hall designated collection site either for recycle or deposit”.

a) Does this mean that in each day of collection only one waste stream would be collected? In other words, on Monday the contractor would collect only glass/metal waste, on Wednesday only plastic waste, and on Friday only paper waste (i.e. each waste stream would be collected once a week)? Is this correct?

b) The City Hall designates collection site for deposit (i.e. landfill) while collection sites for waste recycling are authorized by the Ministry of Environment.

c) Bins. What is the capacity in liter of the “bins” to be collected?

**Answer 1:**

a) All types of refuse should be collected three times per week. This contract only covers waste and NOT recycling. We have separate bins for recycling and the vendor that receives this contract will not be handling those.

b) No recycling. Vendor will not be responsible or allowed to pick up separated recycling. Only waste.

c) The residential bins are approximately 200 liters and there are 20 of them. On the embassy compound there are three 1000 liter bins.

**Question 2:**

**Value of the contract.**

In Section 3 (“Solicitation Provisions”), paragraph A.2.2, one of the required information demonstrating the contractor’s ability to perform is the “value of contract”.

In many ongoing contracts with our clients, there is no one single value defining the whole contract but different values/prices which depend on the specific type (paper, HDPE, PET, LDPE, etc., glass, etc.), quantity and volume of the waste stream being collected as well as frequency of collection. In such cases, can we simply indicate as value of the contract “different prices depending on type, quantity/volume of the waste stream being collected and frequency of collection” or do we have to list all the above parameters above which define the value of the underlying contract?

**Answer 2:**

As specified in the RFQ, this is a firm fixed price contract with set collection times, dates and number of bins. Our waste production is pretty uniform throughout the year. The contractor will be paid monthly
upon delivery of the invoice. Bidders should fill in prices as specified in SECTION 1 - THE SCHEDULE - CONTINUATION TO SF-1449, Pricing.

**Question 3:**

**Defense Base Act.**

According to US relevant regulations, the contractor can ask – through the contracting authority - for a waiver if local employees receive compensation under local laws for injuries, illness or death. However, as of today, there is no active DBA waiver for Albania.

a) Does this mean that if – awarded the contract – the contractor will have to get the required insurance from one of the authorized insurance providers?

b) If so, in the offer the contractor will declare that she will get the required insurance. The statement will also have to indicate the name of the insurance provider that the contractor will use (chosen among one of the list of the approved insurance providers [http://www.dol.gov/owcp/dlhwc/lscarrier.htm](http://www.dol.gov/owcp/dlhwc/lscarrier.htm)).

c) In order to indicate the name of the insurance provider in the above mentioned statement, do we have to contact the authorized insurance provider in advance to reach a preliminary agreement or can we simply indicate in the declaration any of the approved insurance providers of the list?

**Answer 3:**

a) Yes. For reimbursement you must provide a copy of the contract and proof of payment.

c) We prefer that vendors have an actual quotation for the insurance included with their bids.